**Date:**

**Staff name:**

**Candidate Name:**

**Confirm preferred volunteer role**:

**Confirm preferred location (If applicable):**

**Have any of your contact details changed since you applied?**

**Please tell us your reasons for applying for this volunteer role?**

* **We require a regular commitment of x hours per week. What time and day would this best fit into your schedule?**
* **We ask for a minimum of a x months commitment once you start your volunteer role, how long do you wish to volunteer for? Do you have a fixed timescale in mind?**
* **If you are a student, do any courses you are currently studying require you to do a minimum number of hours work placement or volunteering**
* **Do you anticipate that during the next x months you would you need any breaks of longer than 2 weeks from volunteering?**

**Would you consider an alternative role if the role you applied for wasn’t available?**

**Are you able to access online training sessions and learning packages (if relevant)?**

Yes/No

**Do you have any additional needs for which you may require extra support, either during training or when in the role?**

**Additional comments:**

* Accept
* Further clarity/information or discussion needed before decision
* Decline